

**MEETING OF BIRCHANGER PARISH COUNCIL HELD IN THE
CHURCH HALL BIRCHANGER ON Tuesday 2nd June, 2009
AT 7:45 pm**

Present: P. Hoy - Chair,
J. Peachey
E. Godwin,
M. Davy
J. Devine
D. Holder
A. Kent,
L. Pocklington
Mr. Pocklington – Member of the public,
PC Tom Bastendorff

Apologies: K. Wheatley

<p><u>11) MINUTES</u></p> <p>It was noted that the transports representatives meeting was held on <u>Tuesday 12th May</u>. Also the litter pick was held at 10.00 am. 303) First line should also have read the minutes of 7th April were reviewed.</p> <p>There being no other alterations the May 5th minutes were then agreed as a true and accurate record and were signed accordingly.</p>	
<p><u>12) DECLARATION OF INTERESTS</u></p> <p>AK, and EG declared their interest as members of Stop Stansted Expansion.</p>	
<p><u>13) MATTERS ARISING</u></p> <p>With regard the missing gate down Wood Lane as detailed in the last set of minutes. It appears that a new gate has been mysteriously installed. Clerk therefore had to cancel contractors.</p> <p>Clerk to write to Highways again to see if it would be possible for a mini-roundabout to be put in at the bottom of Birchanger Lane.</p>	JAP ✓
<p><u>14) PLANNING</u></p> <p>A.) Gypsy Census – there were none to report.</p> <p>B) UTT/0543/09/FUL – 10 Bayford Way, Foresthall Road – Conservatory to Rear. It was noted that the extension was not going to impact on immediate neighbours however it did look slightly too large. Clerk to write stating no formal objections but to highlight this point.</p> <p>C) Signage Request in Birchanger and Stansted – from M11 business link</p>	JAP ✓

<p>business park to install directional signage to the business part off Foresthall Road. Ref: Essex County Council . There were no formal objections to this application. Clerk to notify.</p>	JAP ✓
<p><u>15.) FINANCE</u></p>	
<p><u>Direct Debits and Standing Orders For April 2009</u></p>	
<p>Powergen/e-on energy – Street lighting</p>	£31.41
<p>Direct Debit – J. Peachey (Clerks salary)</p>	£259.75
<p>Direct Debit for A. J. Lighting</p>	£33.38
<p>EALC Planning Day -training</p>	£54.00
<p>Petty cash</p>	£55.00
<p>NALC -quality council registration</p>	£58.75
<p>Broadband and office rental</p>	£45.00
<p>Internal Audit</p>	£25.00
<p>Ann Kent’s mileage to transport and NHW meeting</p>	£17.80
<p>It was resolved it was in order for the above cheques to be signed.</p>	
<p>Letter received from Strutt & Parker requesting rent increase for the Glebe. Clerk to write letter as incorrect facts have been stated.</p>	JAP ✓
<p><u>16.) Signing of the Annual Audit form</u></p>	
<p>The annual audit will now be advertised. The audit form has been signed off by the internal auditor who verified that all paperwork and accounting procedures were followed. The figures were distributed to members of the council and were approved accordingly. J. Devine proposed and E. Godwin seconded that it was in order for the Chairman to sign the respective audit form. Clerk will send off to the external auditors.</p>	JAP ✓
<p><u>17. OPEN SPACES</u></p>	
<p><u>A. Highways and Trees – task member – D. Holder</u></p>	
<p>With regards advertising hoardings at the roundabout, it was noted that they can be in place for three months before prosecution. A day over and prosecution notices will be issued.</p>	
<p>Councillors were asked to inform A. Kent of any minor highways repairs by the end of June as she needs to submit list to highways.</p>	
<p><u>B. Footpaths – task member – Linda Pocklington</u></p>	
<p>On footpaths 8 and 11 behind High View and the field, it was noted that a resident has filled in a ditch and tried to move the boundaries on his land. EG reported that enforcement officers were down there today</p>	JAP ✓
<p>It was noted that footpath 7 & 5 at the junction both the bridleway and footpath</p>	

<p>signs need reinstating. One is leaning at a precarious angle the other needs complete reinstatement. These are situated at the very end of Wood Lane and are past the recently erected gate. Clerk will report.</p>	JAP ✓
<p>Footpath 14, 15 that goes under tunnel heading towards Stansted Airport has disappeared and needs reinstating. Clerk to report.</p>	JAP ✓
<p>There is an overhanging branch on Footpath 10 (opposite Tot Lane) which needs some urgent attention. Clerk to report.</p>	JAP ✓
<p><u>C.) Street Lighting</u></p>	
<p>It was noted there were no broken street lights to report. Clerk to get in contact about some incorrect billing that recently came through.</p>	JAP ✓
<p><u>18. RECREATION AND ALLOTMENTS</u></p>	
<p>There was nothing to report at this time. Public comment made at how lovely and clean the recreation is looking. More allotment holders than ever before are taking up plots – clerk to send correspondence out to newcomers..</p>	JAP ✓
<p><u>19. PUBLIC SAFETY</u></p>	
<p>Thefts from sheds were reported by PC Tom Bastendorff. Also screeching cars driving at high speed were reported by the council.</p>	
<p><u>20. TRAINING STATEMENT</u></p>	
<p>The training statement which forms part of the quality status file was formally adopted after it was agreed we should refer to the annual council meeting rather than state what date it is held.</p>	
<p>Clerk will look into the viability of the following courses:-</p>	
<p>Jayne Devine - Councillors Training Day 2 – Tuesday 7th July 09 – 9.30-3.30</p>	JAP ✓
<p>Jayne Devine & Clerk – Budget & Precept Course – Friday 17th July 2009 – 9.30-12.30</p>	JAP ✓
<p>It was confirmed Maria Davy has been booked on the planning day being held on 25th June.</p>	
<p>Linda Pocklington will let the clerk know if she can get the time off for courses. If there are other members of the parish council who would like to go on a course please contact the clerk.</p>	
<p><i>After meeting update: JD had to cancel the Councillor training day 2 course due to work commitments,,however LP stated she could attend</i></p>	

<p><u>21. HEALTH SERVICES – L Pocklington</u></p> <p>There was nothing to report</p>	
<p><u>22 TRANSPORT – Mrs. A. Kent</u></p> <p>Further to Uttlesford’s Transport Review (phase 2) services 7 and 301) It was noted the 301 service will change to service 7 and that it will now also serve the hospital. The new timetable will start in September.</p> <p><u>23 STANSTED AIRPORT</u></p> <p>Issues that are weakening BAA’s position such as Ryan Air having made a loss and the discontinuing of some long haul flights such as the one to Israel from Stansted Airport are evident. However no decision on an enquiry date has been made due to the fact Hazel Blears’ position is under scrutiny. Therefore not much more to report since last meeting.</p>	
<p><u>24 CORRESPONDENCE</u></p> <p>Noitice that the South Uttlesford Forum will be held on 9th June at 7.30 pm at the Helena Romanes school.</p>	
<p><u>25. ANY OTHER BUSINESS</u></p> <p>P. Lee formally resigned as member of the council. Clerk to advertise vacant position and inform UDC.</p> <p>There being no other business to discuss the meeting ended at 10.00 pm. The next monthly council meeting will be held on Tuesday 7th July 2009 in the church hall starting at 7.45pm.</p>	JAP ✓ .