

**Draft Minutes of Birchanger Parish Council meeting**  
**held on Tuesday 5<sup>th</sup> April 2022 at 7.30 pm.**  
**In Birchanger Village Hall**

**Present:** Angie Driscoll (AD) – Chair  
Linda Pocklington (LP)  
John Revell (JR)  
Peter Sampson (PS)

County Councillor Ray Gooding (RG)

Keith Williams (KW) – Parish Clerk

0 members of the public

**917. Chairman’s Welcome**

The Chairman welcomed all those present.

**918. Apologies for Absence**

George Taylor (GT)  
Sally Taylor (ST)  
Geof Driscoll (GD)

**919. Declarations of Interest**

None.

**920. Public participation session with respect to items on the agenda and other matters that are of mutual interest.**

None

**921. Minutes of the last meeting**

The minutes of the last meeting held on Tuesday 1 March 2022 (previously circulated) were agreed as a true and accurate record and were duly signed by the Chair.

**922. Finance**

**a. Accounts Balances (already circulated)**

Noted

**b. Invoices and payments for approval**

Approved

**c. Consider Annual Governance Statement 2021/2022**

Councillors were satisfied that all requirements of the Statement had been met and the Statement was duly signed by the Chairman and Parish Clerk.

**[2022/212]**

## 923. Planning

### 1. UTT/22/0539/PAR3 – Barn at Unit 1 Harrisons. Request for prior approval.

An objection to this application has already been submitted by the Parish Council. This can be viewed on the UDC Planning Portal.

### 2. UTT/22/0791/HHF – 8 Bradley Common, Birchanger

Proposed single storey side extension and alterations including rendering to front elevation.

No objections.

### 3. UTT/22/0792/HHF- 8 Bradley Common, Birchanger

Proposed timber car port.

No objections.

## 924. Wig Wag signs

Both the signs have been installed. However, one is sited incorrectly outside the hall and the other has no signage. The incorrectly sited sign is due to be moved.

AD is due to have a meeting with Lee Scott in which various Highways issues will be discussed.

## 925. Junction 8/A120 roundabout

Nothing further has been heard. The date of the revised lane closure is still not known.

## 926. Allotments/Recreation Ground

### a. Settlement of insurance claim

The insurers have settled the claim in full.

### b. Report from LP (already circulated)

#### Recreation Ground. March 2022.

- All the usual checks are carried out weekly.
- A litter pick in the recreation ground is now part of the weekly routine.
- Play equipment as per annual inspection report, with the exception of the Zip wire that is inspected separately.

#### Report on a meeting with the chairperson of the Allotment Holders' Association.

Met with Zoe Kilbride, chairperson of the association, at the allotments on Wednesday 9th March 2022. Points noted:

[2022/213]

- All allotment holders have paid the increased amount of £15.00 for the year for each plot. The new allotment holder has paid the increased deposit of £75.00.
- Two allotments are currently vacant.
- Zoe will advertise the vacant plots in the Birchanger magazine and post on local page.
- A self-seeded sapling was becoming a problem as it is growing on plot 9.
- Another self-seeded sapling is growing in the communal area, a short distance from the entrance gate. Zoe will use the same treatment on this. I have asked Zoe to send the receipt (for the purchase of the weedkiller) to Keith so that she can be reimbursed.
- Water tap continues to drip. It is due to be repaired (with the chicken wire boundary fencing) next month.
- The ivy clad footpath sign to the left of the footpath 13. is causing concern. The opening is narrow and a person on a mobility scooter was not able to access the path. The narrow opening, the wobbly, ivy clad footpath sign have been discussed at previous p.c meetings. I understand it was decided that it is a highway issue and has been noted as such.

## **927. Reports from County and District Councillors**

### **Cllr Ray Gooding**

There had been concern from a resident that the Annual Parish Meeting had not been sufficiently publicised, although the agenda had been posted to the website and noticeboards. Unfortunately it was not publicised in the Village Magazine but every effort will be made to ensure that it is next year.

## **928. Agree Parish Clerk's salary**

The new salary in line with the National Salary Award 2021/2022 was agreed, to be back-dated to April 2021.

## **929. Closure of meeting**

There being no further matters to discuss the Chairman declared the meeting closed at 19.58.

**[2022/214]**