

**Draft Minutes of Birchanger Parish Council meeting
held on Thursday 3rd March 2026 at 7.30 pm.
In Birchanger Village Hall**

Present:

Angie Driscoll (AD) - Chair
Sally Taylor (ST)
Geof Driscoll (GD)
Peter Sampson (PS)
Linda Pocklington (LP)
Keith Edgeworth (KE)
George Taylor (GT)

2 members of the public
Keith Williams (KW) – Parish Clerk

1462. Chairman's Welcome

The Chairman welcomed all those present.

1463. Apologies for Absence

None

1464. Declarations of Interest

GD as District Councillor for another ward.

1465. Public participation session with respect to items on the agenda and other matters that are of mutual interest.

None

1466. Minutes of the last meeting

The minutes of the last meeting held on Tuesday 5th February 2025 had been previously circulated. The minutes were agreed as a true and accurate record and were duly signed by the Chair.

1467. Planning

UTT/26/0284/FUL – Land South of Birchanger Lane
Planning application for erection of 8 new dwellings

The Parish Council objects to this planning application. A response has been prepared jointly by the planning committee and shared with all councillors. A copy will be forwarded to the Clerk for submission to UDC Planning.

It is noted that there are no planning notifications displayed around the site.

1468. City and Country

Cllr Ray Gooding has a meeting arranged with Matthew Bradley of Essex Highway to discuss these applications.

[2026/342]

1469. Finance

**BIRCHANGER PARISH COUNCIL
FINANCE AND PAYMENTS SCHEDULE FOR FEBRUARY 2026**

1. Account Balances b/f 31st January 2026

Unity Trust Bank **17112.63**

2. Payments due for February 2026

Ace of Spades	Online	249.60 (grass cutting January 2026)
Essex & Herts Air Ambulance	Online	500.00 (donation)
Payroo	Online	6.00 (payroll expenses for January 2026)
A&J Lighting	SO	45.90 (lighting maintenance)
Npower	DD	266.60 (electricity for January 2025)
TBS Hygiene	Online	182.40 (dog bin emptying)
ICO	DD	47.00 (Information Commissioner)
Amy Gilmour	Online	37.50 (refund of 50% allotment deposit)
Jay Leavers	Online	83.00 (installation of notice board)
Keith Williams	Online	557.40 (salary for February 2026)
HMRC (Keith Williams)	Online	181.37 (PAYE for February 2026)
Keith Williams	Online	20.00 (office rent for February 2026)
Birchanger Church Hall	Online	120.00 (hire of village hall)
Unity Trust Bank	DD	6.00 (service charge)

Total payments for February 2026 2302.77

Allotment income **120.00**

Account Balance @ 28/02/2026 **14929.86**

Notes: The payment to HMRC was made by the parish clerk and is being reimbursed.

1470. Allotments/Recreation Ground

Allotments

- There is a possible applicant for one of the vacant plots.
- Details of plot vacancies will be advertised in the Village Magazine.
- The Garden Waste collection is operating well.

Recreation Ground

- GT has applied for funding from the National Lottery.
- So far three organisations have acknowledged the funding requests. The three respondents are Essex Community Foundation, Playdale and Jack Hubbard.

1471. Reports from County and District Councillors

None

1472. Closure of meeting.

There being no further matters to discuss the Chairman declared the meeting closed at 19.47.
[2026/343]