

**Minutes of Birchanger Parish Council meeting
held on Tuesday 4th October 2016 at 8.00 pm.
in Birchanger Village Hall**

Present: Angie Driscoll (AD) - Chair
Elizabeth Godwin (EG)
Maria Davy (MD)
Linda Pocklington (LP)
Alex Stewart (AS)
George Taylor (GT)
Sandy Dowle (SD)
Ken Wheatley (KW)

1 member of the public
Keith Williams (Parish Clerk)

210. Chairman's Welcome

The Chairman welcomed all those present.

211. Apologies and Reason for Absence

There were no apologies for absence.

212. Declarations of Interest

There were no declarations of interest.

213. Public participation session with respect to items on the agenda and other matters that are of mutual interest.

There were no representations from the public.

214. Minutes of the last meeting

Acceptance of the minutes of the last meeting held on Tuesday 6th September was proposed by MD and agreed as a true and accurate record, and duly signed by the Chairman.

215. Recreation Ground Working Group/Allotments – Glebeland

1. Inspection report noted.

2. Allotment report

i) It was agreed that it would be in order for Peter Wilton to appoint a site agent for the Allotment Association and for the appointed person to be granted an allotment free of charge.

ii) The items 1.1 to 1.7 on the allotment report were agreed.

iii) Item 4.4 on the allotment report was agreed on the understanding that the Allotment Association is ultimately responsible for clearance of the plot.

The Parish Clerk will write to Peter Wilton with the council's decisions.

[2016/048]

3. The council requires Debbie Crouch (DB) to write to the parish clerk with any request for an increase in remuneration. LP will contact DB to advise her accordingly.

216. 1. Planning application UTT/16/2438/HHF – 19 Bradley Common.

i) There is currently a mature deciduous tree within the grounds of the proposed extension, which would need to be felled for the building to take place, despite the application stating that no trees needed to be felled.

ii) Turning and navigation by wheelchair users would be very restricted.

iii) It is considered that the proposed annexe would not be suitable for an elderly person.

2. Planning application UTT/16/2224/FUL – 21 Bradley Common.

i) Access from High View would be very difficult. Neighbours park their vehicles on the access road and it is considered that there would not be sufficient room for service and emergency vehicles.

217. Finance

b. The payments were accepted and authorised to be made.

c. It was agreed that standing orders may be arranged for payment to Bin-It Solutions and the Parish Clerk.

d. Following the resignation from the council of Matthew Zych, it was agreed that the signatories to the bank accounts should be updated.

e. The Parish Clerk reported that the annual audit had been completed satisfactorily with the only comment from the auditors being that grant receipts should not be included under precepts.

218. The cost of £50 for the Council Finance training course – To allow new finance officer GT to attend. Agreed.

219. Local Government Finance Settlement

The council considers the proposals to be ill considered and unacceptable and supports the response from Cllr Peter Davey. The Parish Clerk to write to the Department for Communities and Local Government to register its objection.

220. Review of Standing Orders

No amendments were considered necessary.

221. County/District Councillors reports

There were no county or district councillors present.

222. Closure of meeting

There being no further matters to discuss the Chairman declared the meeting closed at 21.17.