### Minutes of Birchanger Parish Council meeting held on Tuesday 5<sup>th</sup> March 2024 at 7.30 pm. In Birchanger Village Hall

Present: Angie Driscoll (AD) – Chair Sally Taylor (ST) Linda Pocklington (LP) Peter Sampson (PS) George Taylor (GT) Keith Edgeworth (KE) Geof Driscoll (GD)

> 0 members of the public Keith Williams (KW) – Parish Clerk Cllr Ray Gooding (RG)

#### 1187. Chairman's Welcome

The Chairman welcomed all those present.

#### 1188. Apologies for Absence

None

#### 1189. Declarations of Interest

GD as District Councillor for another ward.

# **1190.** Public participation session with respect to items on the agenda and other matters that are of mutual interest.

None

#### 1191. Minutes of the last meeting

The minutes of the last meeting held on Tuesday 6<sup>th</sup> February 2024 had been previously circulated. The minutes were agreed as a true and accurate record and were duly signed by the Chair.

#### 1192. Planning

There were no planning applications to consider.

#### 1193. Traveller's encampment update

The travellers have applied for discharge of condition 9 which refers to the site plan and timetable.

#### 1194. A120/M11 roadworks

Birchanger Lane between Duck End and the A120 will be closed for 4 nights commencing 4/3/24. The contractors still hope that works will be completed by May.

#### 1195. Highways

Pines Hill has re-opened. There is no further update on Tot Lane.

#### 1196. Finance

- a. Account Balances (already circulated). Noted
- b. Invoices and payments for approval. Approved

# BIRCHANGER PARISH COUNCIL

FINANCE AND PAYMENTS SCHEDULE FOR FEBRUARY 2024

1.Account Balances b/f 31st January 2024Unity Trust Bank20913.14

#### 2. Payments due for February 2024

Bryan Read (Keith Williams) Npower Payroo George Taylor L Da Costa TBS Hygiene Keith Williams HMRC (Keith Williams) Keith Williams	Online DD Already paid Already paid Already paid Online Online Online Online Online	<ul> <li>75.00 (donation)</li> <li>244.67 (electricity for January 2024)</li> <li>6.00 (payroll expenses for January 2024)</li> <li>329.95 (boards for Recreation Ground)</li> <li>50.00 (refund of allotment deposit)</li> <li>142.56 (dog bin emptying)</li> <li>518.23 (salary for February 2024)</li> <li>129.60 (PAYE for February 2024)</li> <li>20.00 (office rent for February 2024)</li> </ul>
A&J Lighting	SO	45.90 (lighting maintenance)
ICO	DD	35.00 (renewal Information Commissioners)
Total payments for February 2024		1596.91
Allotment rent		15.00
Account Balance 29/02/2024		19331.23

Notes: The payment to HMRC and Bryan Read donation were made by the parish clerk and are being reimbursed.

#### 1197. Allotments/Recreation Ground

#### Allotments

The road contractors Sisk will be carrying out some projects in the Village including replacing fencing around the allotments and repairing the footpath, although start dates have not yet been agreed.

GD has obtained the following quotations from Trevor Shaw for trimming the overhanging oak trees.

- a. Crown lift two oaks £160
- b. Prune overhang of four oaks £380

The council agreed to proceed and the clerk will advise Trevor Shaw accordingly.

## [2024/279]

#### **Recreation Ground**

- a. The old tables need to be disposed of. GT will deal with this when the weather has improved.
- b. HAGS have quoted £590 plus VAT to inspect and repair where necessary the zip wire. GT will instruct HAGS to proceed, ensuring that the quotation includes any replacement parts.
- c. Playmaintain will continue to carry out an annual inspection of the other playground equipment.

#### 1198. Reports from County and District Councillors

#### **County Councillor Ray Gooding**

Essex County Council (ECC) has set up a joint project called "Essex Housing" to provide housing. There is a large development currently in Waltham Abbey.

ECC has been losing a number of appeals resulting in many disadvantaged children being sent to special needs venues in the County. Very often this results in the schools having more children than they cope with.

#### 1199. Closure of meeting

There being no further matters to discuss the Chairman declared the meeting closed at 20.20.

[2024/280]