

**Minutes of Birchanger Parish Council meeting
held on Tuesday 5th September 2023 at 7.30 pm.
In Birchanger Village Hall**

Present: Angie Driscoll (AD) – Chair
Sally Taylor (ST)
Linda Pocklington (LP)
Peter Sampson (PS)
Geof Driscoll (GD)

Keith Williams (KW) – Parish Clerk
County Councillor & District Councillor Ray Gooding (RG)
1 member of the public

1115. Chairman’s Welcome

The Chairman welcomed all those present.

1116. Apologies for Absence

George Taylor (GT)
District Councillor Nick Church (NC).

1117. Declarations of Interest

GD as District Councillor for another ward.

1118. Public participation session with respect to items on the agenda and other matters that are of mutual interest.

None.

1119. Minutes of the last meeting

The minutes of the last meeting held on Tuesday 4th July 2023 had been previously circulated. The minutes were agreed as a true and accurate record and were duly signed by the Chair.

1120. Planning

There were no planning applications to consider.

1121. Traveller’s encampment update

The travellers have submitted an appeal to UDC following the refusal of their planning application. This is scheduled for 16th November. The Chair, on behalf of the Parish Council, will be submitting a response to the appeal which has to be submitted by 8th September.

1122. A120/M11 roadworks

AD, ST and GT attended an open day in July, although an official invitation was not received. It has been suggested that a further open day be considered specifically for Birchanger although to date nothing further has been heard and no date arranged.

National Highways are to carry out essential waterproofing work to the North Bridge at M11 junction 8.

[2023/260]

They plan to complete this work over the full weekend of **8 to 11 September**. Work will be carried out between **9pm on Friday and 5am on Monday**, weather permitting.

1123. Finance

a. Account Balances (already circulated).

Noted

b. Invoices and payments for approval.

Approved

BIRCHANGER PARISH COUNCIL FINANCE AND PAYMENTS SCHEDULE FOR AUGUST 2023

1. Account Balances b/f 31st July 2023

Unity Trust Bank	23174.64
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2. Payments due for August 2023

TBS Hygiene	On line	142.56 (emptying of dog bins July)
Npower	DD	110.66 (electricity for July 2023)
A&J Lighting	SO	45.90 (lighting charge for August)
Ace of Spades	On line	249.60 (grass cutting July 2023)
Payroo	On line	6.00 (payroll expenses for July)
HAGS	On line	2598.00 (servicing of zipwire)
Keith Williams	On line	483.70 (salary for August 2023)
HMRC (Keith Williams)	On line	120.80 (PAYE for August 2023)
Keith Williams	On line	20.00 (office rent August 2023)
TBS Hygiene	On line	142.56 (emptying of dog bins August)
A&J Lighting	On line	81.60 (replace column access door)

Total payments for August 2023	4001.38
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Allotment rent	00.00
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3. Account Balance 31/08/2023

	19173.26
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Notes: The payments to HMRC was made by the parish clerk and is being reimbursed.

1124. Donation appeal from Essex and Herts Air Ambulance

A donation of £250 was agreed and the parish clerk will make the necessary arrangements.

1125. Allotments/Recreation Ground

a. Cutting back of Recreation Ground to allow wheelchair access.

Ace of Spades has not yet cut back the growth at the stile entrance, or the main entrance to allow wheelchair access. The parish clerk is to contact AOS to remind them.

b. HAGS repair of zip wire.

The repairs have been completed.

c. Allotment fencing.

The length of fencing required is estimated at 251 meters. LP has asked District Councillor Nick Church to quote to provide the materials. The council will also ask Grange Grounds Maintenance to quote for supplying and installation of the fencing.

d. Replacement tables.

Having already agreed a budget of £2000 for the two replacement tables, PS will supply details of the chosen tables to the parish clerk for the tables to be ordered. The parish clerk will be advised of the delivery site and date.

e. Discuss refund for vacated plots.

Some plots have still not been cleared and the deposit refund is still retained pending full clearance.

1126. Discuss proposal for inclusion of additional area into Glebeland lease.

There is no objection to this amendment, provided there is no extra cost involved.

1127. Reports from County and District Councillors

County Councillor Ray Gooding (RG)

Councillor Gooding had little to report other than a considerable amount of attention is being given to the existence of RAAC concrete in some Essex schools.

1128. Closure of meeting

There being no further matters to discuss the Chairman declared the meeting closed at 20.30.

[2023/262]